

LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
REGULAR MEETING

TUESDAY, 7:00 P.M.

JANUARY 29, 2013

MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION REGULAR MEETING HELD JANUARY 29, 2013.

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on January 29, 2013 at 7:00 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mr. Mark Loth, President, presiding.

Mr. Loth asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Mark Loth, Mrs. Nicole Roth, Mr. Matt Satterwhite and Mr. Richard Wand. Student Representatives John Kenney, Jeanine Lambert and Ifrah Said were absent.

The proceedings of this meeting have been recorded.

The President presented the agenda and asked if there were any additions or deletions. There were no changes.

**Resolution #1-13-013. ADOPTION OF THE AGENDA**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education adopts the agenda.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

The President asked if there were any prepared remarks by the public. The following remark was made:

Mr. Lynn Lanning – “Thank you” to the Board

Student Representative Report - None

Presentations:

- A. Superintendent for the Day Contest Winner’s – Maxwell Caldwell and Justin Morgan
- B. Budget Reduction Update

Discussion -

A. Board Committees

Technology –

- Infrastructure improvements to allow better systems for students  
(Includes wireless at Licking Heights High School and Licking Heights Central)
- Security systems – Discussed possible upgrades
- Making strides on website update
- Building technology coordinator roles in various projects

Finance – Discussed levy options

Policy –

- First subchapter will be up for review next month
- Mr. White discussed some changes at the High School (i.e., hats, Ipods, hoodies, cell phones, etc.)
- Looking at student policies

Building and Grounds –

- Reviewed outstanding projects
- Roof issues at Licking Heights Central
- Boiler needs replaced at Licking Heights Central
- Efficiency study of Licking Heights West provided by Heapy Engineering

## B. May 2013 Levy Planning

Treasurer’s Report –

1. Audit complete
2. OASBO Hot Topics seminar:
  - School funding update – OASBO school funding work group created to create a concept paper – Provide more input and a more detailed position on the school funding formula
  - Meeting with Superintendents on January 31, 2013
  - Bargaining trends – OTES (Ohio Teacher Evaluation System) – Board must adopt a policy by July 1, 2013
  - Negotiating after union concessions
  - SERS Updates – Change in retirement eligibility – Employer penalties for late filings
3. LGIF agreement received
4. Utility update

## **Resolution #01-13-014. CONSENT AGENDA**

Superintendent recommends, Mr. Loth moves and Mr. Wand seconds that the Board of Education approve the consent agenda – Item A. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignations

- A. Donald Dailey, Custodian, Building and Grounds Department, effective January 31, 2013, for retirement purposes.
- B. Lin Maeder, First Grade Teacher, LH West, effective May 30, 2013 for retirement purposes.
- C. Craig Adkins, Custodian, Building and Grounds Department, effective January 4, 2013.

- D. Sharon White, English, LH High, effective March 1, 2013 for retirement purposes.
2. Employment, Administrator, 2013
    - A. Brandi Wade, Interim Assistant Principal, LH West, 100 days/1 year contract, at a prorated salary of \$30,443.00, effective February 1, through June 30, 2013.
  3. Employment, Certified, 2013
    - A. Sarah Anderson, Music, LH South, 91 days/continuing contract/at a salary of (M level 6, Exp. 7 years), .01 FTE, \$28,727.79 (increasing from 0.6 to 0.7 FTE) effective January 14, 2013. (Replacing Emily Martin)
    - B. Lavonne King, Guidance Counselor, LH West, additional ten (10) days to her original contract at a cost of \$2,333.50.  
  
Comment: Ms. King's extended time days are due to an assignment change and the Reduction in Force of Mr. Simmons.
  4. Employment, Exempted, 2013
    - A. Carolyn Ellicott, Special Education Secretary, 98 days/Level 6/continuing contract/ at a prorated salary of \$15,010.66 effective January 21, 2013 (Replacing Sue Merrill who was hired as the EMIS Coordinator)
  5. Employment, Classified, 2013
    - A. Mike Braskett, Custodian, LH West, 4 hours/189/Level 4 at a salary of \$13.32/hr; one (1) year contract effective January 28, 2013. (Replacing Craig Adkins)
    - B. April Grau, Server/Helper, LH North, 2 hours/189/Level 3 at a salary of \$11.56/hr; continuing contract effective January 7, 2013. (Replacing Nellie Sutherland)
    - C. Linda Aitken, Secretary II, LH South, 8 hours/209/Level 4 at a salary of \$14.92/hr; continuing contract effective January 28, 2013. (Replacing Carolyn Ellicott who was hired as the Special Education Secretary)
  6. Unpaid Leave of Absence(s):
    - A. Meredith Doughty, Teacher, LH North, unpaid leave of absence on or about January 7, 2013 through February 5, 2013.

7. Employment, Classified 2013

A. The following employees will have additional time added to their contract to assist with parking lot duties at the high school, effective December 17, 2012.

<u>Name</u>	<u>Current Hours</u>	<u>Additional Hours</u>	<u>Total Hours</u>
Doug Peters	3.5	1	4.5
Carey O’Neill	4.0	1	5.0
Dante Bando	4.0	.5	4.5

8. Employment, Supplemental, 2012/2013

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Martin, Emily	(.5) Elementary Music Accompanist	South	5	2	\$345.50

**AYES:** Loth, Wand, Bagley, Roth, Satterwhite  
The President declared the motion carried.

**ACTION AGENDA**

A. Treasurer Recommendations

**Resolution #01-13-015.**

Mr. Bagley moves and Mrs. Roth seconds that the Board of Education approves:

- a. Minutes of the December 18, 2012 Regular Meeting
- b. Minutes of the January 7, 2013 Organizational Meeting
- c. Minutes of the January 15, 2013 Special Meeting
- d. Board reports
- e. Then & Now certificates

**AYES:** Bagley, Roth, Loth, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #01-13-016.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves to amend the FY13 appropriations.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

B. Superintendent Recommendations:

**Resolution #01-13-017.**

Mr. Wand moves and Mrs. Roth seconds that the Board of Education approves the following donations:

1. Brianna York, \$45.00 donation to Quiz Bowl.
2. Kate Everhart, \$45.00 donation to Quiz Bowl.
3. Charlotte Moore, \$45.00 donation to Quiz Bowl.
4. Nancy Klinect, \$55.00 donation to Quiz Bowl.
5. Anonymous donation of one deluxe chrome transport chair, estimated value, \$276.00
6. Pepsi-Cola Bottlers, donation of \$10,000.00 to the Athletics Department.
7. West Licking Firefighters Association Women's Auxiliary, \$50.00 donation to LH South, \$50.00 donation to LH North and \$50 to LH West.
8. Troxell & WEARE Teachers, donation of \$100.00 to LH West for cultural diversity.
9. Box Top's for Education, donation of \$829.30 for 5<sup>th</sup> Grade Camp.

**AYES:** Wand, Roth, Bagley, Loth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-018.**

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the following resolution:

**Resolution**

Whereas, the Superintendent has recommended that the Board reduce certain positions among licensed (certified) personnel pursuant to Article XII of the Negotiated Contract with the LHEA and RC 3319.17 for financial reasons and/or abolishment of programs;

Whereas, the District is facing a deficit in its General Fund for FY 2013 and therefore elimination of certain positions is essential along with other reductions in expenditures;

Therefore BE IT RESOLVED BY THE BOARD OF EDUCATION OF LICKING HEIGHTS LOCAL SCHOOL DISTRICT that the Superintendent's recommendation to accept Mrs. Carey's voluntary reduction in force, effective the end of the business day on January 11, 2013 be approved:

.50 FTE Math (High School)

BE IT FURTHER RESOLVED THAT, giving preference to teachers on continuing contract and to those with greater seniority, the contracts of the following teachers are hereby suspended, effective at the end of the business day on January 11, 2013:

<u>Name</u>	<u>Dept.</u>	<u>Current FTE</u>	<u>Reduction</u>	<u>New FTE</u>
Sarah Carey	Math	1.00	.50	.50

BE IT FURTHER RESOLVED that the Treasurer shall send written notice of the adoption of this resolution to said employees.

**AYES:** Loth, Wand, Bagley, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-019.**

Mrs. Roth moves and Mr. Wand seconds that the Board of Education approves the following resolution:

**RESOLUTION**

WHEREAS, it has become necessary to reduce the number of teaching employees paid out of the District's General Fund for FY 2013 due to lack of funds because the District is facing a deficit in its General Fund.

WHEREAS, the Superintendent has recommended, due to the lack of funds in the General Fund, a reduction in the number of teaching employees paid out of the General Fund in the following teaching fields, effective at the end of the business day January 11, 2013:

.50 Reduction of High School Math

BE IT RESOLVED by the Licking Heights Local School District Board of Education that, pursuant to R.C. 3319.17, it is determined to be necessary to reduce and suspend the following certified staff positions paid out of the General Fund for financial reasons.

.50 Sarah Carey – High School Math

BE IT FURTHER RESOLVED that the following certified staff members shall be recalled to fill the position:

.50 Jill McInerney – Middle School Math

BE IT FURTHER RESOLVED that the Treasurer is authorized and directed to send notice of the above reduction, suspension, and recall to the employees specifically named above and to assure that any and all actions necessary to carry out the reductions, suspensions, creation of new positions and recall are carried out.

**AYES:** Roth, Wand, Bagley, Loth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-020.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves to amend the contract with CIS Division, LLC, to allow for the Middle School SRO to remain, from January 12, 2013 through May 30, 2013, not to exceed \$7,078.50.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #01-13-021.**

Mr. Bagley moves and Mr. Wand seconds that the Board of Education approves the out of state field trip for the Marking Class at LHHS to the National DECA Career Development Conference in Anaheim, California, from April 23, 2013 through April 28, 2013.

**AYES:** Bagley, Wand, Loth, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-022.**

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves the out of state field trip for the Music Department at LHHS to Pittsburgh, Pennsylvania from April 25, 2013 through April 28, 2013.

**AYES:** Loth, Satterwhite, Bagley, Roth Wand  
The President declared the motion carried.

**Resolution #01-13-023.**

Mr. Bagley moves and Mr. Wand seconds that the Board of Education approves the 2013/2014 school calendar.

**AYES:** Bagley, Wand, Loth, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-024.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the following resolution:

RESOLUTION OF NECESSITY TO LEVY A TAX FOR  
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT  
(Ohio Revised Code Sections 5705.194 - 5705.197)

WHEREAS, the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District (the "Emergency Levy"). The amount of money necessary to raise for that purpose is \$4,400,000.00 for each calendar year that the millage is in effect. The Emergency Levy shall be in effect for ten years and shall include a levy upon the tax list and duplicate for the current tax year (commencing in 2013, first due in calendar year 2014), if approved by a majority of the electors voting thereon.

Section 2. The question of levying the Emergency Levy shall be submitted to the electors of the School District at the election currently scheduled for May 7, 2013.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Licking County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

**Resolution #01-13-024A.**

Mr. Wand moves and Mr. Bagley seconds that the Board of Education approves the following resolution:

RESOLUTION OF NECESSITY TO LEVY A TAX FOR  
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT  
(Ohio Revised Code Sections 5705.194 - 5705.197)

WHEREAS, the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District (the "Emergency Levy"). The amount of money necessary to raise for that purpose is \$4,650,000.00 for each calendar year that the millage is in effect. The Emergency Levy shall be in effect for ten years and shall include a levy upon the tax list and duplicate for the current tax year (commencing in 2013, first due in calendar year 2014), if approved by a majority of the electors voting thereon.

Section 2. The question of levying the Emergency Levy shall be submitted to the electors of the School District at the election currently scheduled for May 7, 2013.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Licking County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.



Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**AYES:** Wand, Bagley, Loth, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-024B.**

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the following resolution:

RESOLUTION OF NECESSITY TO LEVY A TAX FOR  
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT  
(Ohio Revised Code Sections 5705.194 - 5705.197)

WHEREAS, the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District (the "Emergency Levy"). The amount of money necessary to raise for that purpose is \$4,800,000.00 for each calendar year that the millage is in effect. The Emergency Levy shall be in effect for ten years and shall include a levy upon the tax list and duplicate for the current tax year (commencing in 2013, first due in calendar year 2014), if approved by a majority of the electors voting thereon.

Section 2. The question of levying the Emergency Levy shall be submitted to the electors of the School District at the election currently scheduled for May 7, 2013.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Licking County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**AYES:** Loth, Wand, Bagley, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-024C.**

Mr. Wand moves and Mr. Loth seconds that the Board of Education approves the following resolution:

RESOLUTION OF NECESSITY TO LEVY A TAX FOR  
THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT  
(Ohio Revised Code Sections 5705.194 - 5705.197)

WHEREAS, the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District, Licking and Franklin Counties, Ohio, a majority of the members of the Board concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District (the "Emergency Levy"). The amount of money necessary to raise for that purpose is \$4,900,000.00 for each calendar year that the millage is in effect. The Emergency Levy shall be in effect for ten years and shall include a levy upon the tax list and duplicate for the current tax year (commencing in 2013, first due in calendar year 2014), if approved by a majority of the electors voting thereon.

Section 2. The question of levying the Emergency Levy shall be submitted to the electors of the School District at the election currently scheduled for May 7, 2013.

Section 3. The Treasurer is directed to immediately certify a copy of this Resolution to the Licking County Auditor with instructions to calculate and certify to the Board the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, that will be required to produce the amount of the Emergency Levy set forth in this Resolution throughout the life of the Emergency Levy.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**AYES:** Wand, Loth, Bagley, Roth, Satterwhite  
The President declared the motion carried.

The President asked if there were any prepared remarks by the public. There were none.

Superintendent Comments:

- A. Race to the Top – OTES Policy
- B. Acceptable Use Policy – Related to wireless systems in High School and Licking Heights Central
- C. January – School Board recognition month – Thanks to Board Members
- D. Report from Heapy Engineering regarding issues at Licking Heights West – OFCC informed of this report and is concerned
- E. Leaking roof at Licking Heights West

F. Generator project ongoing – Mr. Morrison will be working this project going forward

Board Comments:

Mr. Satterwhite -

- Pay to Participate fee – Wants an update on estimated dollar amounts
- Oral argument on January 31<sup>st</sup> regarding Reynoldsburg City School District monies
- Encourages board to contact boosters to work at home basketball games
- Thanks to Sharon White and Lin Maeder on their retirement

Mrs. Roth –

- Thanks to Mrs. Maeder and Mr. Lanning
- Congratulations to Mrs. Wade – Good luck on new position

Mr. Wand -

- Lot of good things going on here, despite the negative issues we are currently facing

Mr. Bagley –

- Appreciate Mr. Lanning’s service

Mr. Loth –

- Thanks to those who came to the Community Outreach meeting
- Thanks to retiring staff

**Resolution #01-13-025.**

Mr. Loth moves and Mr. Wand seconds that the Board of Education enters into Executive Session for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board’s attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

TIME: 8:45 p.m.

**AYES:** Loth, Wand, Bagley, Roth, Satterwhite  
The President declared the motion carried.

Mr. Scott, Ms. Philamond and Mrs. Vanover left executive session at 9:45 p.m.

All who entered the Executive Session returned to regular session at 11:34 p.m.

**ADJOURNMENT**

**Resolution #01-13-026.**

Mrs. Roth moves and Mr. Bagley seconds to adjourn the Board of Education meeting at 11:35 p.m.

**AYES:** Roth, Bagley, Loth, Satterwhite, Wand  
The President declared the motion carried.

BOARD APPROVED: FEBRUARY 19, 2013